EAST LAKE WOODLANDS COMMUNITY ASSOCIATION, INC.
Manager's Report
April 10, 2018

1. **Drains:** Met with the drainage committee to work on the revisions for the drainage maintenance plan. Drafted additional maps for the committee. Finalized all maps for the committee.

2. **Correspondence:** All correspondence has been sent to all Board members. Woodlands Estates President would like the ELWCA to reconsider allowing gas in the subs./Bruce Berger has sent in water reporting documents as well as information regarding repairs to utility boxes. This was placed on agenda for this meeting.

3. **Guard House Rehab Project:** Paul will be reporting on this. Notice of Commencement was completed for permits.

4. **Grounds:** We are waiting on some trees to be installed, but Pam and Lee had asked that we wait until the rainy season. Lee will be reporting on this.

5. **Legal:** Worked on Spreadsheet requested by Michael Brudny to advise all Associations, when their docs were recorded, when their Master docs were recorded and when MRTA was completed to include Book and Page number for his review. Emailed the Country Club looking for information needed for billing purposes. I have not received any response yet. ✓

6. **Roads/Sidewalks:** Meeting with Chuck to realign numbers regarding paving for 2019 in order to get accurate numbers for Reserve Study

7. **Long term planning:** Met with GAB Robbins, Susan and Paul to go over the Reserve Study and what the next steps are. Setting up a meeting with Susan, and the drainage committee to get their numbers for the information to be inserted into the updated report. Emailed Baywind Holiday Lights, Outdoor Lights Perspective, Illuminates Holiday Lights and Decorating Elves to come out and advise what ELW would be able to get for $4000.00 (Per Susan's request). Met with Outdoor Lights Perspective on site. No proposals as of yet. The others did not "need" to meet on site. Looking for bids to come in any time now.

8. **Non-Member Contracts** – Nothing to update.

9. Began deactivating barcodes. Quite a process because they must be deactivated one @ a time.