

EAST LAKE WOODLANDS COMMUNITY ASSOCIATION, INC.
Manager's Report
September 11, 2018

- **Drains:** Drain on Sunflower jetted. There is a blockage at Pinewinds. The committee was notified and the manager for Pinewinds was also notified that it was the communities issue. Met with the Committee and Kyle Mooney to ensure that he has an understanding of what has been completed so far.
- **Correspondence:** The following was received:
 - i. Letter from owner regarding the no golf balls sign
 - ii. Hunter's Trail regarding tailgating at the Sunflower Gate
 - iii. Stonebriar – Thanking the Board for the cutting back of vegetation
 - iv. Aberdeen – Regarding responsibility of area along wall. Note: Tom from PSA has brought to our attention that it looks horrible and it is obvious that it is not being maintained.
All Correspondence has been answered
- **Guard House Rehab Project:** Paul will be reporting on this. Arranged to have all equipment picked up and stored at Affordable's warehouse.
- **Grounds:** Met with the Committee and Liberty regarding their contract. Lee will report on this. Beautiful red stop sign at the suntrust exit was installed.
- **Legal:** Phone conference with Susan, Michael Brudny and Joel Tew to get communication started. Michael had a list of documents that he wanted forwarded to Joel Tew to get him started. I prepared an 82 page document to include what was requested. There were additional items sent once received from Michael's office. That was completed.
- **Roads/Sidewalks:** Received proposals to install bollards and to patch areas of road. Both were approved and scheduled.
- **Entrance Lighting:** Susan sent over the proposals that Paul and her had asked for. I negotiated with Mr. Bechtel (if the Association wants) to install all now. Pay for the work at the median now and the two sides will be billed in January.
- **Requested and received Engagement Letter from Elizabeth Wadsworth.** Letter was reviewed and it is the same as year's past.
- **Reminder budget workshop is the 25th at 8am**
- **Barcode reader needs to be upgraded for Quail Forest. Received proposal.**
- Met with Susan and Connie on the 28th of August to go over some budget numbers prior to the meeting on the 31st.
- Met with committee to discuss negotiations regarding management